

ALL SAINTS EPISCOPAL CHURCH, LOCKERBIE

Annual Report and Accounts for the year ended 30 September 2020

1. Administrative Information:

Principal Address All Saints Episcopal Church, 3 Ashgrove Terrace, Lockerbie DG11 2BQ.

Website www.lockerbieanglican.org

Charity Trustees Rev'd Dr Paul Singh J R, Rector
(Vestry Members) David Rose, People's Warden and Lay Representative
Ian Stewart, Rector's Warden and Hon Treasurer
Margaret Buchanan
Elizabeth McDonnell Hon Secretary
Lynne Prhal
Malcolm Bell Macdonald
Donna Wilson (WEF 24 November 2019)
Paul Tofield "
Donna Millar "
Elizabeth Widderspin "

Officer for the Protection of Children

And Vulnerable Adults Pauline Rose

Bankers Royal Bank of Scotland, 151 High Street, Dumfries DG1 2CA

Solicitors McJarrow & Stevenson, 55 High Street, Lockerbie DG11 2JH

Independent Examiner Karen Rae, FCCA, Armstrong Watson Audit Limited, 51 Rae Street, Dumfries DG1 1JD.

2. Annual report of the Members of the Vestry

Introduction

The Vestry is pleased to present the annual accounts of All Saints for the year to 30 September 2020.

We are a small, friendly congregation whose objective is to advance the mission of the Christian Church in Lockerbie and the surrounding district through worship, service and fellowship. We aim to do this through supporting existing church members, welcoming new members and visitors, working closely with our sister Church, St John the Evangelist in Moffat, and in cooperation with the Galloway Region, the Diocese, and where the opportunity arises, with the members of other denominations in our area.

The Church is fully accessible and has disabled toilet facilities, a hearing loop system, a sound system and have recently installed a 65" television screen.

This annual report and accounts present a summary of our financial activities during the year and give an overview of the general activities which have taken place in the life of the Church in the past year.

Activities and Achievements

The first half of the year saw the continuation of our normal pattern of services with attendance holding up well and some signs of the congregation starting to grow. Four new members were elected to the Vestry at the AGM increasing the number to eleven and a very successful coffee morning was held in the Church in December. On 14 December a Christmas drinks party was held at Rammerscales in conjunction with St John's Moffat when we were able to thank the clergy who had served us so well during the vacancy.

The Vestry had a programme of events planned for 2020 when unexpectedly all activities came to an abrupt end due to measures to prevent the spread of Corona Virus. At the time of writing no services have taken place in the Church since 15 March and we have lived through the most unusual period in the 130 year history of All Saints'. However Rev'd Dr Paul has worked hard to keep the congregation together. He has regularly visited every family on our congregational list, in the garden when necessary when visiting other houses has not been permitted. He has also compiled online services for our usual Sunday and Thursday slots and has involved Church members in reading lessons and recording the Intercessions.

Maintenance work at the Church was largely up to date at the Church prior to lock down but several items of maintenance at the Rectory had to be put on hold.

During the lock down we have purchased a 65" television set and stand for the Church which will be available when required during Church services and, perhaps more importantly, will be used for young peoples' activities which we hope to get going after the Church can reopen.

The regulations have been relaxed to allow Church services to recommence subject to strict conditions and consent from the Bishop but due to safety concerns and the challenges of keeping our small Church virus free the Vestry has not yet decided when it will be safe to reopen the Church.

Financial Performance

It is particularly gratifying that many of our members have sought alternative ways to keep up with their regular giving during the lock down. This has resulted in the deficit for the year of £4,777 being very close to the budget which was prepared a year ago. Drawing on our reserves to this extent was planned in order to share the cost of a full time Rector in partnership with St John's Moffat. It is hoped that congregational growth may limit the need to draw on reserves in the years ahead.

Reserves

Our reserves are all unrestricted. In addition to the deficit mentioned in the previous paragraph our investments declined in value by £12,659 during the year due to a fall in the stock market arising from the significant effect that corona virus has had on the world economy. Stock market values will recover eventually although this is unlikely to happen in the short term. Our total reserves fell during the year from £144,900 to £127,464, still at a level sufficient to give us financial security into the foreseeable future.

Structure, Governance and Management

All Saints' is an unincorporated association, governed by a constitution which was last amended in 2004. As a member congregation of the United Diocese of Glasgow & Galloway in the Scottish Episcopal Church, it is also governed by Canon Law of the Scottish Episcopal Church. The management team of the Church is known as the

Vestry. For the purposes of charities law, the members of the Vestry are the Charity Trustees of the Church. Details of the Vestry members are given on the front page.

Apart from the Rector and the Rector's Warden the other Vestry members are elected by the congregation in annual meeting. The Lay Representative and the People's Warden are elected annually whilst at least two of the ordinary Vestry members must retire annually but are eligible for re-election. The Vestry is chaired by the Rector.

New Vestry members are given guidance outlining their role and responsibilities according to their individual needs. The treasurer regularly updates other members of the Vestry on relevant changes in legislation and best practice relating to charities.

Vestry Responsibilities

The Vestry are responsible for managing and safeguarding the assets of the Church and assisting the Rector in matters affecting the spiritual welfare of the congregation. They are also responsible for keeping proper accounting records and ensuring that the accounts are prepared in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The Vestry regularly considers the risks faced by All Saints' and ensures that appropriate risk management procedures are in place to mitigate those risks.

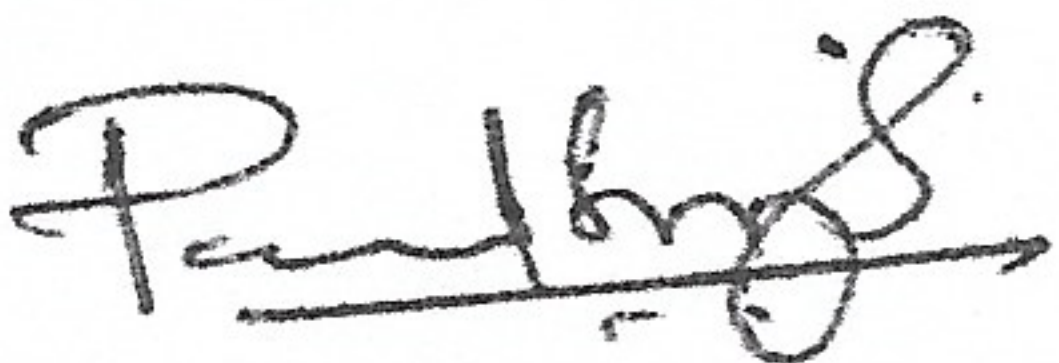
Relationship with Diocese and Province

All Saints' is supported by the Diocese and the Province through the pastoral oversight of the Bishop and central support functions provided at Diocesan level. The Church is represented at Diocesan level by the Rector and the Lay Representative. As a member of the Scottish Episcopal Church All Saints' has an obligation to contribute to the costs of the Diocese and the Province through payment of an annual quota. This amount is based on the relative level of our income in comparison with other Churches in the Diocese and the Province.

Conclusion

The members of the Vestry would like to thank all those who contribute their time, energy and money so generously to ensure the continuation and development of All Saints' as a centre of worship and an important part of the Christian life of the Lockerbie District. The Vestry look forward to working with the Rector in order to grow the congregation and make All Saints' a happy place to which people will want to come.

On behalf of the Trustees



Rector on behalf of the Vestry. 15 October 2020.

3. Independent Examiner's Report to the Trustees of All Saints Episcopal Church, Lockerbie

I report on the accounts of the charity for the year ended 30th September 2020 as set out on pages 5 to 7.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

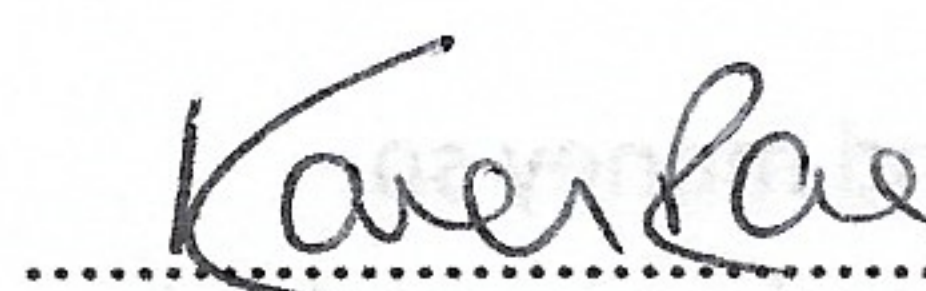
Basis of independent examiner's report.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 Karen Rae FCCA.

23 October 2020.

Address of Independent Examiner: Armstrong Watson, Chartered Accountants,
51 Rae Street, Dumfries DG1 1JD.

4. Receipts and Payments Account for the year ended 30 September 2020

	Notes	2020 £	2019 £
Receipts			
Donations	2	14,359	16,020
Legacy		-	0
Fundraising	3	3,077	1,660
Investments	4	5,626	5,751
Grants		-	267
Total Receipts		23,062	23,698
Payments			
Payments relating to Charitable Activities	5	27,215	15,977
Expenses of fundraising activities		-	0
Grants and donations	6	300	300
Governance costs		324	312
Total Payments		27,839	16,589
Surplus/ deficit(-) for the year		- 4,777	7,109

5. Statement of balances as at 30 September 2020

		2020 £	2019 £
Cash at Bank			
Balance at beginning of year		27,637	20,528
Surplus/(deficit)for year		- 4,777	7,109
Total cash funds at end of year		22,860	27,637
Comprising			
Royal Bank of Scotland		6,234	4,235
Cambridge & Counties Bank		6,626	9,902
Virgin Money		10,000	13,500
Cash in hand		-	-
		22,860	27,637
Investments			
Market Value at beginning of year		117,263	116,784
Unrealised gain/(loss) in year		- 12,659	479
Market value at end of year		104,604	117,263
2,800 Merchants Trust		9,600	13,748
4,580 M&G Charifund Income Units		55,131	72,663
1,507 SEC Unit Trust Pool (value at 31 August 2020)		39,873	30,852
Market Value at end of Year		104,604	117,263
General Fund Balance			
At beginning of year		144,900	137,312
Cash surplus/deficit for year		- 4,777	7,109
Movements in investments		- 12,659	479
		127,464	144,900
Other Assets and Liabilities - for information only			
Assets	Debtor - estimated tax back on Gift Aid	1,500	1,500
Liabilities		0	0

On behalf of the Trustees



Rector 15 October 2020

5. Notes to the Accounts

1. Accounting Policies

Basis of preparation

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all moneys received and paid via the bank and in cash during the financial year, along with a statement of balances. No adjustments have been made for any income due but not received, nor for any expenses incurred but not yet paid at the year end. Except for investments fixed assets are not capitalised.

Restricted Funds

All funds are unrestricted.

Joint Costs

All Saints' Lockerbie and St John's Moffat formed a new joint charge and appointed a full time Rector with effect from 9 August 2019. In the first instance ministry costs are shared 40% to Lockerbie and 60% to Moffat and this will be regularly reviewed taking account of the relative income and capital of each charge.

Buildings

Neither the Church nor the rectory is included in the statement of balances. The Vestry believe that it is not possible to place an accurate market value on the Church. Insurance values are Church and contents £2.61 million and rectory £356,294.

Special collections

During the year the following special collections were made:

	2020	2019
	£	£
Retiring clergy	0	500
Bishop's Lent Appeal	285	167

2. Donations

	2020	2019
	£	£
FWO envelopes	6,459	6,654
Open Plate	803	988
Banker's orders	2,325	2,410
White Gift Aid envelopes	15	45
Tax recovered on Gift Aid	3,210	3,222
Donations	1,447	2,626
Weddings, baptisms and funerals	100	75
	<u>14,359</u>	<u>16,020</u>

3. Fundraising

	2020	2019
	£	£
Gift Day 2019	350	800
Gift Day 2020	2,200	0
Coffee Morning	510	506
Concert	0	313
Christmas cards	0	29
Sundry	17	12
	<u>3,077</u>	<u>1660</u>

4. Investments

	2020	2019
	£	£
Bank interest	341	446
Dividends	5285	5,305
	<u>5626</u>	<u>5,751</u>

5. Payments relating to Charitable Activities

	2020	2019
	£	£
Share of Ministry costs	18,370	7,056
Provincial & Diocesan Quota	2,429	2,403
Insurance	997	993
Electricity	1,691	1104
Church property maintenance	1,990	1050
Quinquennial Survey	-	0
Cleaner	-	0
Church supplies	317	176
Printing, stationery and advertising	61	236
Sound system	-	2777
Presentations	-	105
Purchase of 65" TV set and stand	1,247	0
Sundry	113	77
	<u>27,215</u>	<u>15,977</u>

6. Grants and Donations

	2020	2019
	£	£
Food Train	150	150
Salvation Army Lockerbie	150	0
Lockerbie Scout Group	0	150

7. Remuneration and Expenses paid to Vestry Members

None of the Vestry members received any remuneration or expenses relating to their position as Vestry members. However the Rector received stipend from the Joint Charge in accordance with the SEC approved rate. The amount of stipend for the year together with the amount of travel expenses can be found in the appendix. As is customary the Rector also occupies the Rectory on a rent free basis. The Council tax on the Rectory is also met by the Group.

Appendix

SCOTTISH EPISCOPAL CHURCH - DIOCESE OF GLASGOW & GALLOWAY

Linked Charge of All Saints' Lockerbie and St John the Evangelist Moffat

Ministry Account for the Year Ended 30 September 2020

	Actual 2020	Actual 2019 £	Budget 2021 £
Payments			
Stipend (includes child allowance £900)	27,768	3,874	28,170
Pension 32.2%	8,651	1,131	8,781
Travel	779	0	2,700
Council Tax	3,243	276	3,370
Telephone	779	17	650
Locums	345	2,898	600
Rectory Insurance	482	786	500
Rectory gas/electric whilst vacant	0	627	0
Rectory maintenance	336	749	2,500
Recruitment - Advertising	0	439	0
Interview expenses	0	161	0
Cost of Visa	0	7,892	0
Institution	0	704	0
Relocation allowance	0	500	0
Furniture for Rectory	0	632	0
Purchase of printer, stationery, postages, etc	54	178	100
Purchase of garden shed	700	0	0
	43,137	20,863	47,371
Receipts			
Contribution from St John's	27,374	9,610	27,024
Contribution from All Saints'	18,370	7,056	18,020
Child Allowance from Province	900	0	900
	46,644	16,666	45,044
Surplu/Deficit(-) for year	3,507	-4,197	-2,327
Share of surplus transferred from Annandale Group	0	8,745	0
Surplus brought forward	4,548	0	8,055
Surplus carried forward to 2020/21	8,055	4,548	5,728